

Required Document



Checklist

The accreditation process is not difficult, but it is very detailed. The listing below is the documents required for your application to be considered complete.

1. Completed Provider Application
2. Completed Self-Assessment Checklist
3. Mission Statement (Standard 1A1a)
4. Vision Statement (Standard 1A1b)
5. Non-Discriminatory Affidavit (Standard 1A2d)
6. Code of Ethics (Standard 1A2i)
7. Assurances Form (Standard 1A2j)
8. Resident Fee Notification Documentation (Standard 1A3a)
9. Legal business entity documentation (Standard 1A2a)
10. Documentation of applicable insurance coverage (Standard 1A2b)
11. Written permission from property owner (if applicable) (Standard 1A2c)
12. Resident Rights; Resident Notification and Agreement; House Rules and Resident Agreement documentation (Standard 1B5a)
13. Resident Notification on Abandoned Personal Property (Standard 1B5a)
14. Grievance Policy and Procedure (Standard 1C7b)
15. MCRSP Grievance Policy and Procedure with agency signature and dated.
16. Confidentiality Policy and Procedure (Standard 1B6 – three standards in this section)
17. Job Descriptions or Contracts for Peer Staff and Leaders (Standard 1D12– three standards in this section)
18. Personal Recovery Plan Documentation (Standard 3G21 – three standards in this section)
19. Over-the-Counter and Prescribed Medication Policy and Procedure (Standard 2F16d)
20. Alcohol and Illicit Drug Policy and Procedure (Standard 2F16a)
21. Resident Weekly Activities Schedule (Standard 3G23a)
22. Resident Weekly Schedule of Recovery Support Services (Standard 3G23a)
23. Resident Weekly Schedule of Recovery Oriented Activities (Standard 3G24a – Level III only)
24. Naloxone Accessibility and Training Documentation (Standard 2F19d)
25. Emergency Contact Information Form (Standard 2F19b)